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Category B Service
COMMUNITY SERVICE SQUADRON
MEMO

From OC CSS
Ref. (1205) in OPS/CS/201/1
Tel. No. 2712 8900
Fax. No. 2715 6944
Date January 9, 2012

To All OC Units
Attn.: _____
Your Ref. () in _____
dated _____ Fax. No. _____
Total Pages 1

The Community Chest – New Territories Walk 2012

Request has been received for our assistance in the aforesaid programme.

1. Details of the programme:

Date 日期	February 19, 2012 (Sunday)
Time 時間	0700 to 1100 hrs
Time & Venue 時間及地點	Hong Kong Science Park
Organization 機構名稱	Community Chest
Nature 活動性質	Fund Walk
Duty 工作性質	Crowd Control Management (To guide the walkers from the Coach Drop-off Point to Start Point)
No. of manpower	40 or above
Age Limit 年齡限制	No limit
Closing Date 截止報名日期	1800 hrs, January 31, 2012

2. Interested members shall enrol by completion of CSF 101 (Rev) with **member's FULL NAME & Contact Phone No.** through their Unit Commanders. Those forms shall be submitted by email on or before the closing day mentioned in paragraph 1. No fax copy is allowed.

3. Please refer to the guidelines (請於電郵的主旨上註明以下資料)

參考格式 **XXX Sqn-1205-Feb 19, 2012**



(Caroline FUK Ka-yan)
OC CSS